



POSITION ANNOUNCEMENT
JOB TITLE: OUTREACH AND EDUCATION INTERN

January 2026

Description:

The Outreach and Education Intern is a 10-week seasonal summer position with Northwest Conservation District (NWCD), an environmental non-profit organization based in Torrington serving 34 municipalities in Northwest Connecticut. We provide technical services and education for the conservation of land and ecosystems; work to promote Low Impact Development (LID) for watershed health and water quality; and provide technical services for inland wetlands and watercourses protection, assessment, and restoration. We promote soil health; the application of best management practices in agriculture; and assist USDA-NRCS in conservation planning outreach.

We are seeking a qualified person to work on a broad range of outreach and educational initiatives. The successful candidate will be able to collaborate with NWCD staff in programming events, field work, and office tasks. The position is wide-ranging and will be rewarding for a person who can: work independently; contribute to a team; research new ideas and develop initiatives. Good writing and verbal communication skills are important in this position and confidence in public speaking is a plus.

Specific tasks will include:

- Collaborate with NWCD staff on educational workshops, field work, and office work.
- Work with NWCD staff at local programming opportunities including weekly programs at libraries within the district.
- Help present and organize content for workshop presentations, educational literature, and displays focusing on natural resource topics.
- Assist with creation of online outreach material.
- Other duties as assigned by the Executive Director of NWCD.
- The intern may, on occasion, be expected to participate in evening or weekend events.

Expected Qualifications:

- Currently enrolled in an Associate's or Bachelor's Degree in a natural resource program or education program. Areas of study can include but are not limited to Environmental Science, Soil Science, Natural Resources, Hydrogeology, Elementary Education, Sustainable Systems, Secondary Education, Extension Education and/or Outreach Education.

- Outdoor field work which may involve carrying and use of equipment or tools will be part of this position. Field work may occur in areas accessed only on foot and during inclement weather.
- Strong communication skills.
- Experience with social media and Microsoft Office. Willingness to learn other programs as applicable.
- Ability to communicate ideas and data creatively and effectively.
- Excellent written and oral communication skills, and record-keeping skills.
- Highly motivated self-directed individual who will also be an effective member of our team.
- Must have a valid driver's license and/or be able to provide own transportation to the workplace daily.

Compensation:

- This is a full-time position (40 hours per week) for 10 weeks during the summer at \$16.94/hr.

Supervision:

This position is under the supervision of the Executive Director of NWCD.

Application Information:

Please send cover letter, transcript, resume and 2 references to:

Audra Leach, Program Administrator

via email to audral@nwcd.org or mail to

Northwest Conservation District, 1185 New Litchfield Street, Torrington, CT 06790.

Please note that initial interviews may be conducted by Zoom. Follow-up interviews will be in person and may involve meeting other staff.

Application Deadline:

This position is open until 5PM on February 15th, 2026. Applications reviewed on a rolling basis until the deadline.